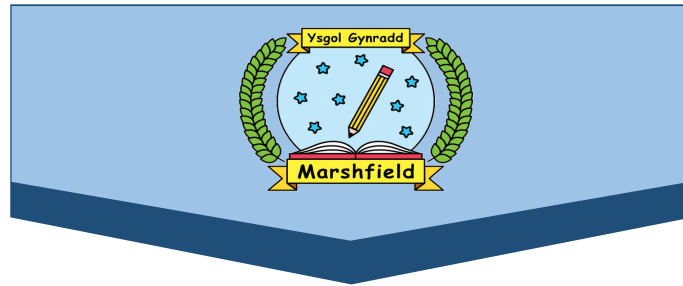


Governing Body Annual Report to Parents / Carers



Marshfield Primary School
2023 - 2024

Together – Caring, Aspiring, Achieving



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Section 1: Letter from the Chair of Governors

Dear Parents / Carers,

As we reflect on the end of yet another busy and rewarding school year I want to take this opportunity to share with you the Governors Annual Report for the school year 2023-2024. The aim of this report is to celebrate our successes and showcase the wealth of opportunities that pupils at Marshfield Primary have experienced during this time.

We are committed towards providing an environment where every child feels valued, supported, and inspired to achieve their best - 'Together: caring, aspiring and achieving.'

This academic year (2023-2024) has been filled with remarkable achievements across every area of school life. Our pupils have excelled in academics, sports, the arts, and numerous extra-curricular activities.

We have also witnessed moments of innovation along with a strengthening of community engagement including; educational workshops for parents, huddle cookery, ALN coffee mornings and preloved uniform drop ins, as well as the relaunch of our new and improved toddler group - Marshfield Minnows.

We continue to take pride in our status as a proactive Gold Rights Respecting school, the first in Newport. Through the continued hard work of our PALS (Pupils as Active Leaders in School) councils and the wider school community, during 2023/24, we have also successfully achieved:

- ✓ Platinum Accreditation renewal for Eco School;
- ✓ Cymraeg Campus Arian Award (1 of only 8 out of 40 schools in Newport)

These milestones reflect the dedication of our staff, the enthusiasm of our pupils, and the unwavering support from you, our parents and our dedicated PFA group.

None of this would have been possible without the tireless efforts of our teaching and support staff. Equally, we recognise you—our parents and guardians. Your engagement, whether through attending parent-teacher meetings, volunteering at school events, or simply encouraging your children at home, has been invaluable. Your partnership plays a crucial role in our shared success as a school community.

As we prepare for the new academic year, exciting developments lie ahead. In July of this year, we sadly said goodbye to our existing headteacher of seven years, Mrs Lisa Lewis. As of January 2025, we look forward to welcoming new headteacher, Mrs Victoria Evans where together we will continue to build a school community that values every individual, celebrates diversity, and nurtures excellence.

On behalf of the school governors and staff, I want to express my heartfelt thanks for your ongoing trust and support.

Regards,
Mr John Tobutt
Chair of Governors.

Section 2: Introduction

2.1: About this Report

This report is produced by us, the governing body, for you, the parents and carers of pupils in our school.

It contains information which we are required to provide by law, as well as additional information which we hope will aid your understanding of the school. It covers our achievements during the past year, and sets out our targets for future improvement.

Through this report, we want to encourage dialogue and communication with parents and carers, and to promote increased interest and involvement of parents in the activities and development of the school.

2.2: Governing Body (2023/24)

Lisa Lewis	-	Headteacher
Claire Lawrence	-	Deputy Headteacher
John Tobutt	-	Chair of Governors
Jacqui Morris	-	Clerk to the Governing Body

	Term of office end date
Community Governors	
Cath Batten	01/12/2027
Terresa Morris	04/10/2024
Suzanne Evans	27/06/2025
Rev. Rafael Delima	13/05/2026
Local Authority Governors	
Allan D Screen	18/07/2026
Cllr. Rhian Howells	18/07/2026
Sean Powell	27/11/2027
John Tobutt (chair)	25/07/25
Minor Authority	
Rev. Ross Maidment	10/11/2026
Parent Representatives	
Maria Goddard	28/09/2025
Emily Abbinnett	30/04/2028
Sian Hoskins	12/06/2026
Louise Sillince	21/03/2026
Katherine Lavelle	30/04/2028
Staff Representative	
Sarah Creswell	29/11/2024
Teacher Representative	
Calum Miles	13/09/2027

***Parents will be notified by the school regarding the next election of parent governors**

2.3: Parents' meeting

There is no longer a statutory requirement to hold a parents' meeting following the issue of this annual report. However, we often send out community questionnaires to gauge parents' views on a variety of areas of school life.

Section 3: School information

Name	Marshfield Primary School
Classification	Primary
Pupil Age Range	3-11
Address	Marshfield Road, Castleton, CF3 2UW
Telephone	01633 680303
Email	school@marshfieldprimary.co.uk
Website	https://www.marshfieldprimary.co.uk

3.1: School Context

Marshfield Primary is a two-form entry school of 457 pupils situated in a semi-rural area on the outskirts of Newport close to the Cardiff city border. In September 2016 a new nursery was opened on site serving the local community. The school is funded by the local authority and governed by the governing body. The school is organised into 14 classes. There are 11 full time and 8 part time members of teaching staff.

The school stands in grounds some two miles from the city centre in Newport.

Marshfield Primary School is a two-form entry school

Marshfield Primary School is funded by the local authority.

Approximately 6% of pupils are entitled to free school meals. This is significantly lower than the local and national averages.

Language category

Marshfield Primary School is an English medium school.

English is the predominant language for 97.7% of pupils. 6.4% of pupils identify as having English as an additional language. Approximately 0.74% of pupils identify Welsh as their first language at home.

3.2 Pupil numbers / Class sizes – Population Analysis (as of 1st July 2024)

Count of Year		Gender		
Year	Reg	F	M	Grand Total
Nursery	Nursery AM	10	10	20
	Nursery PM	11	8	19
Nursery Total		21	18	39
Nursery Rising 3	Nursery PM		1	1
Nursery Rising 3 Total			1	1
Year 1	RF	17	12	29
	SJL	18	12	30
Year 1 Total		35	24	59
Year 2	JD	13	17	30
	JS	16	14	30
Year 2 Total		29	31	60
Year 3	AJ	13	17	30
	HP	13	16	29
Year 3 Total		26	33	59
Year 4	CJ	13	17	30
	PD	13	16	29
Year 4 Total		26	33	59
Year 5	CM	15	15	30
	DLW	13	17	30
Year 5 Total		28	32	60
Year 6	EM	20	10	30
	LS	13	17	30
Year 6 Total		33	27	60
Year R	EE	18	12	30
	HW	17	13	30
Year R Total		35	25	60
(blank)	(blank)			
(blank) Total				
Grand Total		233	224	457

Transfer to Secondary School

The children who left Year 6 in July 2024 moved on to the following schools:

School	Bassaleg	John Frost	St Joseph's	Rougemont	St Johns	Out of Area
No. of children:	49	3	1	1	3	1

3.3: Attendance

Group Analysis by Attendance Category

Period: 01/09/2023 to 19/07/2024

Pupils DOB Range: 01/09/2008 - 31/08/2019

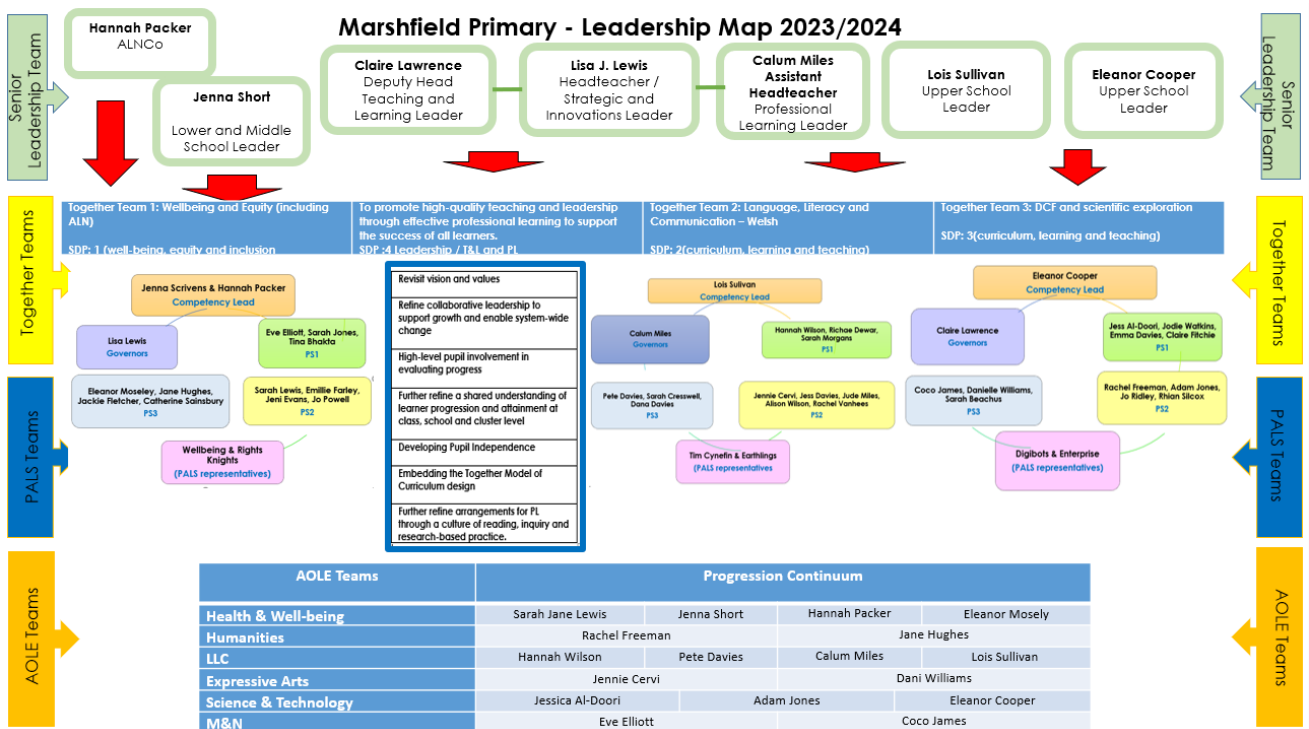
Scope: Whole School

Percentage of Sessions

Group	Presents	AEA	Authorised Absences	Unauthorised Absences	Possible	% Attend
Whole School	93.4	1.1	3.5	2.0	100.0	94.5
Totals	93.4	1.1	3.5	2.0	100.0	94.5

3.4: Staffing Structure (Please note this is for 2023-2024)

Class	Teacher	Classroom Support
Nursery	Richae Dewar (HLTA)	Sarah Jones
Reception	Eve Elliott Jessica Al-Doori (1 day)	Jodie Watkins Tina Bhakta
Reception	Hannah Wilson	Emma Davies
Yr1	Sarah-Jane Lewis Jennie Cervi (1 day)	Joanne Powell Nicola Lewis
Yr1	Rachel Freeman Jennie Cervi (1 day)	Emily Farley Sarah Morgans Terresa West Nicola West
Yr2	Jenna Scrivens	Judith Miles
Yr2	Jessica Davies	Alison Wilson Joanne Ridley
Yr3	Hannah Packer	Rachel Vanhees Rhian Silcox
Yr3	Adam Jones	
Yr4	Coco James	Jackie Fletcher
Yr4	Peter Davies	Dana Davies
Yr5	Danielle Williams	Sarah Beachus
Yr5	Calum Miles	Trina Lambett
Yr6	Lois Sullivan	Claire Fitchie
Yr6	Eleanor Schoffield	



3.5: Term Dates

2023-2024

Term	Start	Half Term starts	Half Term ends	Term ends
Autumn	Fri 1 September 2023	Mon 30 October 2023	Fri 3 November 2023	Fri 22 December 2023
Spring	Mon 8 January 2024	Mon 12 February 2024	Fri 16 February 2024	Fri 22 March 2024
Summer	Mon 8 April 2024	Mon 27 May 2024	Fri 31 May 2024	Fri 19 July 2024

May day - Monday 6 May 2024

Training Days 2023/24:

1st September 2023
6th November 2023
9th February 2024
22nd March 2024
24th May 2024
24th June 2024

2024-2025

Term	Start	Half Term starts	Half Term ends	Term ends
Autumn	Mon 2 September 2024	Mon 28 October 2024	Fri 1 November 2024	Fri 20 December 2024
Spring	Mon 6 January 2025	Mon 24 February 2025	Fri 28 February 2025	Fri 11 April 2025
Summer	Mon 28 April 2025	Mon 26 May 2025	Fri 30 May 2025	Mon 21 July 2025

May day - Monday 5 May 2025

Session times

Since September 2022, the school has continued to have a staggered start for the pupil at the start of the day in order to try and ease traffic congestion outside the school. Entry and exit of vehicles on the school site also remains restricted, especially at the beginning and end of the day.

School external pedestrian gates open at 8.40 a.m. for pupils in Year 3 – 6 and 8.50am for pupils in reception, Year 1 and Year 2. Entrance to the school continues to be via both external gates. Pupils in Years 4, 5 & 6 enter through the gate next to

the car park. Pupils up to and including Year 3 enter through the main gate up to the school office. On arrival to school, pupils walk straight into their classes to complete informal activities. These measures allow for the safe flow of children and traffic in the morning. The school vehicle gates will be closed between the hours of 8.30 a.m. – 3.30 p.m. and must remain closed to ensure child safety.

All external doors will be closed at 9.00 a.m. Children who arrive later than this should enter through the front door and register with the office. The Education Welfare Officer conducts "Late Gates" through the term, where details of children arriving late are taken, and parents contacted where a pattern of repeated lateness is discovered.

Foundation Phase	
Gates open	8.50am
Session 1	9.00 a.m. - 10.30 a.m.
Morning Break	10.10 a.m. - 10.30 a.m.
Session 2	10.30 a.m. - 12 p.m.
Lunch	12 p.m. - 12.45 p.m.
Session 3	12.45 p.m. - 1.55 p.m.
Afternoon Break	1.55 p.m. - 2.10 p.m.
Session 4	2.10 p.m. - 3.15 p.m.

Key Stage 2	
Gates open	8.40am
Session 1	9.00 a.m. - 10.40 a.m.
Morning Break	Year 3: 10.10 a.m. – 10.30 a.m. Years 4, 5 & 6: 10.40 a.m. – 11 a.m.
Session 2	Until 12.30 p.m.
Lunch	12.30 p.m. - 1.15 p.m.
Session 4	1.15 p.m. - 2.15 p.m.
Comfort Break	5 minutes
Session 5	2.20 p.m. – 3.15 p.m.

Nursery pupils are taught in two sessions; a morning or afternoon session. Each session is for 2 hours and 15 minutes with a Pupil Admission Number of 20 in each session.

Children in school are taught in single age year groups with ideally, no more than our statutory Pupil Admission Number (PAN) of 30 in each class.

3.6: Communication

The main form of communication from class teachers to home continues to be via seesaw. All parents have access to their child's seesaw account. This provides a platform for teachers to share aspect of class life with parents, including important message e.g. upcoming events.

Contacting the school:-

- If you have an urgent message, it is always best to contact the school via telephone if at all possible.
- To report your child's absences, please telephone to inform school before 9.30am on the day.

The office staff do not pick up emails until 9.30am at the earliest. Any emails received later on in the day have to be dealt with on the following day. Please do not email the school office after 2.45pm to advise of a different pick-up arrangement. You must phone the school to ensure the message is picked up.

- Should you wish to speak to your child's class teacher, you can often communicate with staff about 'quick' issues on the gate / at the end of the school day, by coming into the **main school office** or by telephone.
- If you wish to speak with a member of staff and need more than a few minutes, please email using the following email address parents@marshfieldprimary.co.uk.
- Messages for teachers will be dealt with and answered at the earliest and most convenient opportunity, as they are busy teaching and supervising for much of the day.
- Sometimes, pupils make decisions about their learning. We actively encourage them to do this. Some changes or requests via seesaw e.g. dress up days or enrichment days are often as a result of pupil led discussions. We understand that as parents you need to be made aware of requests at the earliest opportunity and staff will endeavour to do this. As far as possible, dates for whole school events are communicated using the school memo well in advance.
- 'Teachers2Parents', a text messaging communication system, is also used to communicate with parents.
- Parental Consultations take place twice a year, during the autumn and spring terms.
- The PFA Facebook page is used to share PFA events and activities.

- You can follow your child's class on See-saw, which is proactively used by all class teachers as a tool for sharing classroom/school activities.

3.6.1: Complaints procedure

We follow NCC's guidelines for complaints. Our full Complaints Policy and Complaints Procedure can be found on our school website.

Section 4: School Performance

4.1: School Development Plan

Every year, the staff and governors prepare a School Development Plan with the intention of raising standards and improving performance. The factors that influence the development plan are:

- The vision we have for our school;
- Progress made in our Post – Inspection Action Plan;
- On-going whole school self – evaluation and action planning;
- Our long-term school improvement programme (three-year plan);
- FADE reviews throughout the year;
- Cluster Collaboration work and developments;
- SIP (School Improvement Partner) collaboration and reviews;
- Data analysis identifying the need for improvement in specific areas;
- Government initiatives;
- LA initiatives;
- School initiatives;
- Need for building maintenance;
- Results of risk assessments.

Progress in the past year/ new priorities

This section provides a brief summary of the schools' targets that were identified in last year's development plan and the what progress made on each. The snapshot also outlines the areas for development for 2023-2024.

Marshfield Primary- School Development Snapshot (Review 2023-2024/ Looking ahead 2024-2025)

Progress Measures			
Excellent	Strong/Good	Satisfactory	Limited
Summary of Progress 2023-2024			
Objectives	Main Strengths	Ways Forward	Judgement
To improve the health and well-being of all through active community engagement (well-being, equity and inclusion)	The school has successfully implemented a range of community engagement strategies - ALN 'Huddle' and Marshfield Minnows. PASS survey exemplifies positive responses to the key factors.	Further track the attendance of vulnerable learners. Audit the school's cost of a school day and develop, review and update anti-poverty policy and Equality Policy .	Excellent
To improve provision and practice in W2L across the school (curriculum, learning and teaching)	Increased engagement in Welsh with an improved sense of ethos. Achievement of Silver Cymraeg Campus Award.	Further develop opportunities to integrate the language continuum across other areas of the curriculum.	Excellent
To develop digital skills and scientific explorations throughout the curriculum (curriculum, learning and teaching)	High quality provision, including cross curricular learning opportunities has led to pupils demonstrating age appropriate DCF skills. PL sessions in science has led to authentic and progressive Science provision.	Further develop the school's provision in computational thinking. Continue to develop and build 'Our Together Curriculum Tracker' to ensure appropriate science topic and skills coverage.	Excellent
To promote high-quality teaching and leadership through effective professional learning to support the success of all learners. (vision and leadership)	The school's vision is strong, as supported by very positive responses from the school community. Cluster collaboration is exceptional. Professional learning for all staff has effectively impacted on outcomes for pupils.	Consider meaning of authentic learning provision at Marshfield. Embed the language for learning model across the curriculum. Further empower pupils through ownership of feedback to create challenge, particularly in Maths.	Strong/ Good
Summary of areas for development 2024-2025			
To ensure an inclusive school community with high standards of well-being for all, particularly those identified as vulnerable. (well-being, equity and inclusion)			
1. To ensure strong leadership and clear governance around equality. 2. To further develop an inclusive, happy and safe school.		3. Ensure equality in education through an inclusive curriculum, prioritising those identified as vulnerable. 4. To develop community cohesion through the school's community engagement programme .	
<i>Outline of help and support to achieve our priorities: - NCC inclusion team for diversity training/ toolkit development. Continued support from Wellbeing Network (EAS). Anti-poverty strategy. DARPL</i>			
To refine Maths and Numeracy pedagogy, enabling pupils to apply their skills in new, challenging and real-life contexts. (curriculum, learning and teaching)			
1. Refine pupils' basic numeracy skills, including mental maths provision across the school		2. Further develop opportunities for maths application across the curriculum, including the outdoors and numerical reasoning.	
<i>Outline of help and support to achieve our priorities: - Numeracy team (EAS), good practice reports, bespoke support from Numeracy Aole team</i>			
To reignite authentic learning opportunities that strengthen and promote pupil independence across the school (curriculum, learning and teaching)			
1. Embed pedagogy and practice that that promotes pupil independence, with a clear definition and vision for what this looks like. 2. Develop consistency in practice of authentic learning opportunities throughout early years and beyond, linked to the Froebelian approach.		3. Develop consistent approach to pupil observations throughout the Early years and beyond, linked to the Froebelian approach. 4. Embed language for learning model across the curriculum, especially in relation to STRIVE.	
<i>Outline of help and support to achieve our priorities: Independent Learning workbook, external network support</i>			
To ensure high quality leadership during the transitional change of headship. (vision and leadership)			
1. Effectively utilise the provisions form a range of services, including the cluster, LA and EAS to ensure high-quality leadership during the transitional period of change in headship. 2. Revise and implement the schools distributed leadership model. 3. Establish a smooth transition of headship between acting HT and newly appointed HT.		4. Further develop a happy, motivated, capable team of staff at Marshfield. 5. Embed the enhanced Governing body engagement programme into school life, with a sharp focus on self-evaluation and school improvement. 6. Continue to promote a culture of safeguarding at all levels.	
<i>Outline of help and support to achieve our priorities: -Additional guidance on impact reports for research. GB SE toolkit development</i>			

4.2: Estyn Inspection

The school's most recent report can be found using the following link:-
[Inspection Report Template](#)

The school was judged as **good** in all inspection areas. The report outlined many key strengths as well as recommendations for school development.

Key Strengths:

- ✓ The headteacher has involved the whole school community in creating a strong vision for the future of the school, based on securing pupils' wellbeing, providing a stimulating curriculum and achieving high standards.
- ✓ Behaviour in classes and around the school is very good
- ✓ Teachers establish productive working relationships with pupils and have high expectations
- ✓ Pupils' enjoyment of books and reading is clear and pupils respond enthusiastically to a range of texts from an early age

Recommendations:

R1 Provide purposeful opportunities for pupils to communicate frequently in Welsh throughout the day

R2 Enable pupils to develop as independent learners who make choices about how and what they learn and contribute effectively to decision-making

R3 Ensure that learning activities match pupils' needs closely so that pupils of all abilities make the best progress they can

R4 Develop governors' role in monitoring the quality of provision and pupils' progress

All of the outlined recommendations form part of the school's on-going improvement plans.

Section 5: School life

5.1: Prospectus changes

The School Prospectus, which includes detailed information about the school and our wider school community is updated annually and is available on the school website. Paper copies can be requested at the office.

5.2 Our Vision: School Motto and Aims

Our school motto is very important to us as it was devised by all members of the community. Throughout 2022, the school used the opportunity to revise its mission so that it was well aligned to the Curriculum for Wales.



At Marshfield Primary school, we aim to develop a culture of inclusion and diversity in which all feel included and able to fully participate in all aspects of school life. We are fully committed to ensuring equality of education and opportunity for all staff, parents and carers receiving services from the school irrespective of disability, race, gender, age, sexual orientation, religion or belief, gender reassignment, pregnancy & maternity, marriage and civil partnerships.

As a Gold Rights Respecting School, children's rights are at the core of everything we do. They underpin our teaching and learning and provide an environment which prepares our pupils as confident and happy citizens.

We aim to:

- ✓ Create the type of ethos conducive to us all working and learning together.
- ✓ Encourage all children to be actively involved in purposeful activities and for them to acquire the knowledge and relevant skills across the curriculum.
- ✓ Encourage each child to utilise his/her talents to the full by the acquisition of the basic skills necessary, and for him/her to compute and understand mathematical processes, to communicate clearly with others both orally and in writing, to listen attentively with understanding, and to develop an appreciation of the world in which he/she lives.

- ✓ Empower each child to achieve their full potential.
- ✓ Set high standards of behaviour and appearance, and encourage a good balance between work and play.
- ✓ Develop respect for religious and moral values, and sympathy with races and religion.
- ✓ Encourage a sense of responsibility in caring for the school environment, the wider community, the local parks and garden areas.
- ✓ Encourage participation in the school activities provided - art, music, sport, educational visits and experiences.
- ✓ Nurture a happy, inclusive and respectful community, where each child is valued.
- ✓ Create a diverse curriculum that embodies the four purposes.

5.3 Curriculum Arrangements and Provision (including specialist support for ALN)

The school aims to provide a broad, balanced and equitable education in a warm and nurturing environment. The teaching and learning opportunities we provide for our children are well aligned to the requirements of the Curriculum for Wales.

At Marshfield Primary School, we take positive steps to ensure that the contribution of all pupils is valued and we are committed to developing learners who are:

- **Ambitious, capable learners, ready to learn throughout their lives**
- **Enterprising, creative contributors, ready to play a full part in life and work**
- **Ethical, informed citizens of Wales and the world**
- **Healthy, confident individuals, ready to lead fulfilling lives as valued members of society.**

The curriculum is planned and taught with a focus on the basic skills of literacy and numeracy. Skills are taught separately and then applied across all areas of the curriculum. Children's acquisition of these key skills is monitored, assessed and reviewed on an on-going basis.

Our 'Together' Curriculum

At Marshfield Primary School our school curriculum is defined as everything our learners experience in pursuit of the four purposes. It is not just what we teach but is also how we teach it and importantly, why we teach it.

The needs of our learners are met through a bespoke, 'Together Model' which has been uniquely designed and created by all stakeholders. Everyone has had the opportunity to actively engage in developing a high-quality curriculum, based firmly on our school motto, values and ethos. The 'Together Model' emphasises the school's key priorities and principles to best support the on-going development and progress of its children and is available to view in full on the school website.

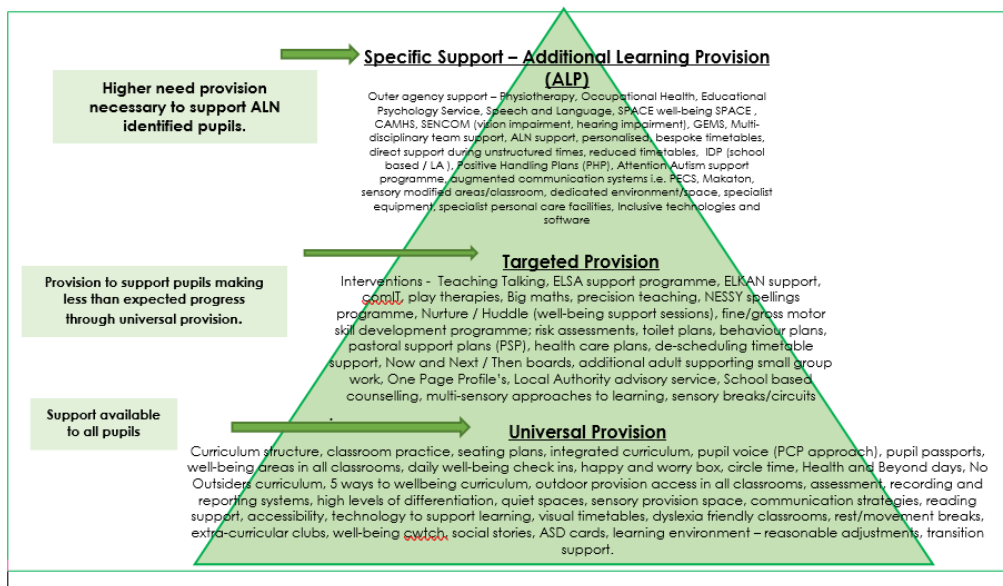
A variety of teaching and learning styles are adopted at Marshfield Primary School with our main aim being to develop children's skills whilst preparing them to become lifelong learners. Children learn in a variety of ways and the variation in teaching methodology reflects this.

Specialist Support including pupils with ALN (Additional Learning Needs)

The school's ALNCo is Mrs. Hannah Packer. As a school, we pride ourselves in providing an inclusive and flexible learning environment that supports the differing needs of all our learners. Pupil voice is at the heart of our decision making and believe that a person-centred approach, involving pupils, family and staff provides the best possible opportunity for our ALN learners to achieve, make progress and reach their full potential.

As a school we have developed a model of provision that highlights the differing levels of support we provide.

- ❖ Universal provision is accessible and implemented within our classroom environments for all our children in Marshfield.
- ❖ Targeted provision is offered to those children who require short term support or have emerging needs. Pupils are monitored and if necessary, receive more specific support identified as Additional Learning Provision (ALP).
- ❖ Children identified as having an additional learning needs (ALN) are supported through Individual Development Plans, managed by the schools ALNco.
- ❖ Children identified as having more complex and ongoing additional learning needs, are supported by an adapted curriculum and possible care plans from outer agencies to meet their individual needs.



Under the new ALN act, the school now has financial responsibility to support pupils with additional learning needs. No further statements of special educational needs will be issued by Newport. School based funded IDPs have now replaced the previous statementing system.

- ❖ At the end of the 2023/24, we had 7 funded school based IDPs. All statemented pupils were converted by the end of summer term. The Additional Learning Needs Co-ordinator (ALNCo) is responsible for overseeing additional needs provision within the school and liaising with parents and outside agencies.
- ❖ The school ALNCo attends up to date training, courses and meetings to ensure the most recent and relevant information and provision is implemented.
- ❖ The content of these courses is disseminated to the SLT and all staff in meetings.
- ❖ There is a vast range of professional learning opportunities made available to all our staff at the school which enhances the wealth of ALN knowledge, understanding and experiences at the school.

Equalities

Marshfield primary School is committed to cultivating a positive, stimulating and inclusive ethos, whereby equality is at the forefront. We aim to foster an environment where everyone feels valued and accepted, where individual, diverse learning and well-being needs are responded to effectively and all our children and staff members have the appropriate support to achieve and reach their full potential. The school works hard to build successful

relationships with all our families, ensuring open lines of communication and support for parents and carers.

The Equality Act 2010 required all schools to have equality objectives in place that cover all protected characteristics including: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, sexual orientation, and includes the Welsh language in Wales.

Implementing the Strategic Equality Plan will be one of the key objectives of the School Improvement Plan (2024-25). The Plan will be monitored annually and will be reviewed within 4 years of setting objectives in 2024. Details of this can be found on the school website.

Welsh

Welsh continues to be a high priority at Marshfield Primary and we aspire to achieve a plurilingual school where all learners feel confident to speak the language. All pupils are offered opportunities to be fully immersed in the Welsh language from Nursery to Year 6. Although Marshfield is an English medium school, opportunities to use the Welsh language are utilised at all levels via the school office, parental communication and within the classroom. Progression is ensured through use of a language continuum which clearly tracks the level at which pupils are encouraged to speak, read and write Welsh. The school memo and seesaw are used as a platform in which to communicate Welsh with parents and the wider community.

At the beginning of 2023/24, we continued to make a commitment to prioritise Welsh second language through school improvement. Through the hard work of all staff, pupils and in particular our 'Tim Cynefin,' PALS council, we successfully achieved the Cymraeg Campus Arian Award. We are currently one of only 8 schools in Newport to have been awarded this and feel extremely proud of this achievement. Despite this, we continue to develop the Welsh language throughout the school and our current aspiration is to fully embed Welsh through other areas of the curriculum.

Sports Provision, including healthy eating & drinking

At Marshfield Primary School, the development of children's physical skills is supported through number of initiatives and clubs. The staff at the school also offered a range of after school, extra-curricular clubs to promote healthy lifestyle during the academic year 2023/24. These were all well attended by pupils.

Extra-curricular clubs on offer throughout the year:

Football	Nature Detectives	Netball
Rugby	Book Club	Summer Sports
Choir	Mindfulness	Digi Club
Calm & Creative	Athletics	Big Outdoors

The school is proud of the range of opportunities the children are provided with and their many sporting achievements, with some representing at both County and National Level.

The school football team entered the Newport football primary school league for the first time and finished an impressive 3rd place overall.

A number of rugby matches were played throughout the season and Mr Davies would like to commend them for their outstanding teamwork and the wonderful progress they have made this year.

The netball team trained hard all season and played a number of matches to a very high standard.

Our Year 6 pupils entered the annual swimming gala NISV Newport. They performed extremely well and came in a strong second place.

A number of sporting festivals were attended including tennis, football, rugby and cricket, where all our pupils performed to an extremely high standard.

The school actively promotes healthy eating and drinking. Water is readily available for all children throughout the school day. Children are encouraged to bring healthy snacks to school and milk is provided for all Foundation Learning pupils.

Information Technology

The school is committed to improving the learning opportunities for pupils using digital technologies.

Below is a summary of the school's most recent purchases, and equipment supplied by the Welsh Government Edtech Grant.

- ✓ 18 chromebooks
- ✓ 10 ipads
- ✓ 1 charging trolley

We were also lucky enough to receive a £10,000 grant from Nominet IT. This grant allowed us to purchase equipment to further enhance our children's computational thinking through the use of interactive devices. These included:

- ✓ Lego Spike classroom packs

- ✓ Sphero bolts
- ✓ Classroom sphero indi packs
- ✓ I pads
- ✓ Lenovo laptops

5.4: School Community

We have strong and highly-purposeful links with our Parent and Friends Association (PFA) and we are incredibly grateful for the time, hard work and support they continually offer the school.

At Marshfield Primary School, we provide children with opportunities to experience and become aware of life outside school. This includes our immediate environment, the immediate and wider community and the world of work, business and industry. We recognise the importance of having close links with the community, local businesses, industries and our environment and have incorporated these into the curriculum.

5.4.1: School Trips, Visitors and Events

Below are examples of visits for each year group during 2023/24

Nursery	Cefn Mably Farm Father Christmas Walnut Tree Farm
Reception	Cefn Mably Farm Park Noah's Ark Zoo Farm
Year 1	Blackwood Miners Pantomime Fonmon Castle Cardiff Museum
Year 2	Riverfront theatre Cardiff Castle
Year 3	Dan Yr Ogof Caves Riverfront theatre
Year 4	Christmas Trip to Blackwood Miners' Institute Newport Wetlands
Year 5	St Mary's Church Gilwern
Year 6	St Mary's Remembrance Service Llangrannog Leavers Performance, including Upbeat Drumming

Furthermore, the school have a well-established partnership with the local police, PCSO and the last year's cluster police liaison officer (Karen Hartshorne). Year 6 children at the school undertook the Heddlu Bach programme during 2023/24.

5.4.2: School based Community Engagement Programmes

The school's Community Engagement Officer is Mrs. Jeni Evans. Throughout 2023/24, a range of community engagement programmes took place. This included:

- ✓ The Huddle (a bespoke wellbeing intervention in the skill area);
- ✓ Marshfield Minnows (community toddler group);
- ✓ Preloved Uniform afternoons;
- ✓ ALN coffee / drop in session;
- ✓ A range of workshop for parents and carers e.g. No outsiders, E-safety, Welsh etc.

5.4.3: Other community events

A selection of activities that have taken place over the last academic year:

- ✓ Children performed in front of parents in a range of celebration concerts, assemblies and showcases.
- ✓ The Christmas productions received excellent reviews.
- ✓ We held a very successful St. David's Day Eisteddfod. The children came to school in a range of Welsh costumes and we celebrated with music, drama, poetry recitals and songs. Throughout the week the children were immersed in Welsh heritage and culture.
- ✓ E-safety workshop was held for parents and carers supported by Sean Powell from the EAS.
- ✓ Welsh language workshops with parents.
- ✓ A summer festival for Year 6 pupils and parents.
- ✓ Remembrance service at St Mary's church.

Section 6: Premises and Finance

6.1: School Premises

Mr Anthony and Mr Harrington, our School Caretakers, maintains our school building and grounds. The caretakers are supported through service level agreements for: Grounds Maintenance; Property Services; and Cleaning.

6.1.1. Site Safety

Our first priority is to provide a safe and happy environment for our children and staff. Security is maintained by means of a buzzer entry system and locks on all doors. Locks can be opened by children in the case of an emergency. All visitors must sign in electronically on their arrival at the school and sign out when leaving. Children leaving school during the school day must be signed out by the collecting adult.

The main school drive gates are locked during the school day and vehicle entry is regulated by a remote entry system from the School Office.

Timed fire drills are carried out each term to ensure that staff and children are trained in the correct procedures.

The Headteacher along with the school health and safety officer, Mrs. Dixon, regularly reassess the safety of the school grounds and car park. Most recently, further restrictions on the times for entry and exit have been enforced.

6.1.2: Buildings and Grounds

Work funded through the school budget:

- Annual Fire Fighting equipment service;
- Annual PAT Testing;
- Annual Boiler service;
- Annual Emergency Lighting test;
- Annual Canteen table maintenance;
- Replacement gates on the Foundation Phase Yard;
- Recovering of the out-dated junior corridors with anti-slip, anti-bacterial flooring;
- Replacement flooring and plumbing for Year 3 classes;
- Enhancement of security fob systems to the skills area.

As part of the NCC Capital Maintenance Fund, the school also benefited from the replacement external wall of the Year 1 classrooms and toilets. This included disabled access external door and replacement sinks.

6.1.3: Toilets

There are boys' and girls' toilets situated in each area of the building, as follows:

Pupil Toilets - Area	Cubicles	Urinals	Basins
Nursery	3		3
Reception	3		3
Year 1	8		8
Year 2 & 3 Girls	3		3
Year 2 & 3 Boys	2	1	3
Year 4 Boys	2		2
Year 5 & 6 Boys	2	1	2
Year 4/5/6 Girls	6		4
Disabled (1 by Y4 and 1 by Y3)	2		2

Adult Toilets - Area	Cubicles	Urinals	Basins
Main Offices Ladies	1		1
Main Offices Male	1		1
Y4 Corridor Unisex	1		1

One of the toilets is a multi-purpose with disabled access. Our cleaning staff clean toilets daily. Any accidents throughout the day are dealt with by school staff.

6.2: Finance

The Governors' Recruitment and Resources sub-committee meets regularly to monitor the school's finances and reports back to the full governing body. For a full breakdown of expenditure, including the Outturn Statement and the School's Private Fund for 2023/24, please see below.

The Governors do not claim travelling or subsistence expenses.

Marshfield Primary
Financial Statement for Year Ending 31st March 2024

2022/23 Outturn		2023/24 Outturn
£	Employees	£
1,161,674	Teachers	1,142,959
596,717	Support Staff	570,824
24,560	Caretakers	27,129
90	Midday Supervisors	1,197
0	Cleaners	0
	Other Employee Costs	
23,235	Supply Insurance Premium	25,350
44,671	Agency Staff	70,588
112	Lunch Time Meal Entitlement	0
0	Foreign Language Assistants	0
0	Exam Invigilators	0
0	Advertising	1,088
0	Interview Expenses	0
416	Misc Employee Costs	398
	Energy	
8,197	Gas	20,117
13,526	Electricity	35,515
0	Oil	0
54,774	Capitation and ICT	60,471
0	SCC, EIG and PDG Expenditure	0
	Premises Related	
1,102	Hire of Facilities	1,863
10,299	Rates	10,519
26,738	Building Maintenance and Alarm Lines	27,521
23,639	Grounds Maintenance	4,453
5,803	Water	6,117
24,404	Building Cleaning Contract	29,283
3,660	Refuse Collection	4,070
7,991	Miscellaneous Premises	8,150
	Communications	
42	Postage/Fax/Telex	51
6,382	Telephones	4,031
	Transport	
0	Vehicle Maintenance	0
0	Purchase of Vehicles	0
0	Vehicle Hire	300
52	Car Allowance	0
12	Travel Expenses	0

0	Exam Fees	0
External Courses		
2,100	School Funded Training	1,333
0	Alternative Curriculum Provision	0
0	Sixth Form	0
30,609	Central Services	42,118
Income		
0	Lettings	0
-3,548	Sales Income	-3,120
0	Music Service Income	0
-29,552	Donations	-23,075
0	Miscellaneous	0
-37,566	Supply	-18,759
0	Exam Fees	0
-461	Interest	-2,952
0	Rental Income	0
0	EIG	0
0	PDG/EYPDG	0
0	Energy Compensation	0
0	Coaching Fees	0
-255,355	Other Grant and Contributions	-286,039
0	Reserve Transfer	0
0	After Schools Club	0
1,744,323	Total Net Expenditure	1,761,501
1,675,561	Total Funding	1,750,144
-68,762	In Year Surplus / Deficit	-11,356
188,750	Prior Year Surplus / Deficit	119,988
119,988	Accumulated Surplus / Deficit c/fwd	108,632
7.16%	Balance as % of Funding	6.21%

**NEWPORT CITY COUNCIL
ANNUAL STATEMENT OF ACCOUNT**

FINANCIAL STATEMENT FOR YEAR ENDING : August 31, 2024 NAME OF FUND : Marshfield Primary School Private Fund
 SCHOOL : Marshfield Primary NUMBER OF ACCOUNTS OPERATED : One

Commencement of year balance b/fwd :
 Cash in Hand 0.00
 Cash at Bank (Curr A/c) 15663.90
 Cash at Bank (Dep A/c) 0.00

RECEIPTS during year:

Trips	27,215.95
Tuck	0.00
Uniform	0.00
Books / Equipment	0.00
End of Term Activities	0.00
Photographs	0.00
NCC Reimbursements	0.00
Nursery	0.00
Charity	344.09
Fundraising Events	178.00
Donations	18,045.96
Miscellaneous	2,090.90
TOTAL	63,538.80

PAYMENTS during year:

Trips	36,482.00
Tuck	0.00
Uniform	53.94
Books / Equipment	50.00
End of Term Activities	230.00
Photographs	0.00
NCC Reimbursements	0.00
Nursery	0.00
Charity	344.09
Fundraising Events	0.00
Donations	16,569.07
Miscellaneous	2,486.55
End of year balance c/fwd :	
Cash in Hand	0.00
Cash at Bank (Curr A/c)	7323.15
Cash at Bank (Dep A/c)	0.00
TOTAL	63,538.80

CERTIFICATION : *Lawrence* HEADTEACHER
 FUND TREASURER
 DATE 24/10/24

AUDITORS STATEMENT
 I, the undersigned, have audited the above statement of receipts and payments of the Marshfield Primary School fund with the books and vouchers relating thereto and have obtained all the information and explanations which I have required. I certify that in my belief the receipts and payments statement gives a true and fair view of receipts and payments for the year ending 31/8/24 according to the information and the explanations provided to me.
 Signed: S.J. Evans (Auditor)